



# Kingdom Ranch

## 2017 Summer Staff Application

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### About Kingdom Ranch!

Kingdom Ranch is a Christian summer camp for children with special medical, physical, and developmental disabilities. The organization seeks to minister to the entire family; therefore we invite siblings to attend as well. The camp is like any other summer camp with the usual fun filled activities all day long. Each evening we celebrate with a theme party and close the night with praise and worship. All activities are based on a Christian lifestyle and the foundation of our program is to teach the love of Christ to ALL. For more information log onto: [www.kingdomranch.org](http://www.kingdomranch.org)

### Summer Staff

This part of our team is the only group to stay the entire summer. Summer Staff is the integral backbone of Summer Camp making sure everything runs smoothly. This tight knit crew is responsible for duties like activities, meals, and worship. These people not only have a heart for the Lord and share his love with the lost, but also a heart for people with special needs and providing them with the time of their life at summer camp. Summer Staffers #1 job is to lead the CIA Team by example by investing in both the lives of the CIA team members and the lives of campers.

### Salary Guarantee

Fundraising is a key portion of ministry at Kingdom Ranch. It allows us to invite others to be a part of the ministry here through encouragement, prayer, and funding. We ask that each Summer Staff member contact at least 50 contacts to raise a minimum of \$700 for his or her salary. Kingdom Ranch guarantees your goal of \$700 and will provide the difference of your \$700 goal if not met once a list of 50 contacts is provided. These letters will request not only their financial support, but also prayer and encouraging letters throughout your time served at camp. We believe that this is a very difficult and humbling part of ministry, but will be invaluable to have such a team behind you spiritually as you seek to go deeper in your walk and sharing Christ with others this summer.

Upon acceptance you will receive a fundraising form letter that you can personalize for your individual situation. We understand that fundraising can be an uncomfortable and that there is not just one method. Feel free to be creative and to make it personal. For any questions or more information please contact [information@KingdomRanch.org](mailto:information@KingdomRanch.org).

## 2017 Summer Camp

(Siblings are invited to all terms except Adult week)

Campers' ages are 7-17 / Adult Week is for 18 & Over

**TRAINING WEEK: June 5<sup>th</sup> – 10<sup>th</sup>**

**WEEK 1: June 12<sup>th</sup> – 17<sup>th</sup> Youth Week 1**

**WEEK 2: June 19<sup>th</sup> – 24<sup>th</sup> Youth Week 1**

**WEEK 3: June 26<sup>th</sup> – July 1<sup>st</sup> Youth Week 3**

**WEEK 4: July 4<sup>th</sup> – 8<sup>th</sup> Adult Week**

*Summer Staff reports the first week listed, for training and preparation. This week will include service projects, getting all facilities clean and ready for camp. You will need to ARRIVE BETWEEN 2pm-3pm. CIA's and Campers will not arrive until the following week.*

# The Summer Staff Team

**\*\*\*\*Must be at least 16 YEARS OF AGE to qualify to be a Summer Staff member. If you do not meet this requirement, your application will be denied. \*\*\*\***

The Summer Staff Team is comprised of many people who are all called by God to be a part of the program at Kingdom Ranch. Below you will find information about the different positions where you may be used to bring the message of Jesus Christ to our campers. The positions for participants are:

According to the available Summer Staff and particular skill sets, positions may rotate or duplicate by need. You may also be responsible for assisting in other activities, programs or roles. Please come with a great work ethic, willingness to work, and the ability to be flexible with whatever camp delivers. Summer Staff's motto is "We will go until our WITS end", (Whatever It TakeS).

**MEDICAL PROFESSIONALS:** Registered Nurses or Licensed Physicians are used for each week of camp. Please contact us prior to completion of your application if you are interested in being camp nurse for one or more weeks of camp.

**MEDICAL ASSISTANT:** Medical assistant is a job for someone who feels comfortable in the medical field, yet may not be licensed or a registered nurse. Their job is to assist the Camp nurse in administering medicine and attending to any medical situations throughout the week of camp.

**LEAD COUNSELOR:** All our campers will have a CIA counselor member with them all week 1:1 with special needs and 1:5 with their siblings. The Lead Counselor will be responsible for setting the tone and leading by example. This person will also be the first to address any issues that may arise within campers or counselors. This person needs a high level of energy to get the crowd excited and longevity above most to maintain a fun filled and positive atmosphere throughout all weeks of camp. This person will also be responsible for leading the counselor's meeting each night, before their free time.

**COOK & Kitchen Staff:** The Kingdom Ranch Cook will be in charge of the kitchen. You will follow a set menu and organize the Kitchen Staff. Together you will prepare all the meals and service line. This person will be responsible for announcing the meal and will be the head leadership in the Kitchen for other Staff members and CIA assistants. The Kitchen Staff's job usually consists of chopping, stirring, and cleaning in the kitchen. Real gourmet skills are not necessary, just a great work ethic and desire to serve others. These team members will report to the Cook.

**ACTIVITY LEADER(S):** The Kingdom Ranch is packed with fun filled and exciting activities throughout the day that range from our ropes course and paddle boats to themed parties and kickball. The activities leader will be in charge of scheduling who will be leading what activities each day. Activities will include things like archery, crafts, ropes course, paddle boats, fishing, horseback riding, etc. The list of activities and available leaders will be different each week based on our CIA's and our campers.

**WORSHIP LEADER(S):** Sharing the message of Christ is the primary goal during Summer Camp at Kingdom Ranch. We strive to show that in all areas of camp, but the worship time will be the spiritual backbone of camp. The Worship leader will be responsible for leading everyone at camp in song and worship. This person's job will also include the organization and scheduling of the "order of service". Worship times may include, but is not limited to songs by instruments or preformed through sign language, skits, prayer, and a message. Camp's theme should be carried out moderately throughout each worship time and will be capped by the message delivered by the Camp Director. All Staff, CIA's, and volunteers may take a part in the worship time, but will report to the Worship Leader.

**MAINTENANCE/ LANDSCAPING LEADER(S):** Keeping camp looking nice throughout the summer is a tough job, but for those who want to get their hands dirty and help keep things running at camp, this is the job for you. The Maintenance Leader will be given a list of daily/weekly routine maintenance such as mowing, weed-eating, bathroom cleaning, etc. This person will be responsible for organizing each project and making sure that they get done safely with the proper equipment and protection. There will be a group of CIA's available to help each week that will report to the Maintenance Leader.

# Kingdom Ranch - 2017 Policies

*Statement of Faith: We believe God Almighty to be our creator and heavenly Father and His son Jesus Christ to be our Lord and Savior. We also believe the Holy Bible to be His inspired word and as such, is our final authority for faith and life. We do not condone the abuse of drugs, profanity, alcohol, and tobacco, as we believe that it is not in accordance with God's word. It is our purpose to teach His word and to glorify Him in all we do.*

Kingdom Ranch is excited to invite new people in to the family of committed Christians who want to further the message of Jesus Christ. We want you to feel a part of our camp family and realize that we strive to glorify Jesus Christ in everything we do. We especially want the campers to see our staff and CIA's as living examples of Christ's life. In keeping with that, we have specific policies that we have stated below to allow you to understand what we believe is right and true in the eyes of our Lord.

If you do not agree with the policies of Kingdom Ranch, it is important that you let us know. The decisions you make personally about such issues are between you and God. However, as a representative of Kingdom Ranch we ask that you uphold and stand firm on these issues. If any are not abided, the liable party must have a meeting with the Kingdom Ranch directors with the possibility of being sent home. We take them very seriously and ask you do the same. Please read these policy statements carefully and sign your applications only if you agree to uphold them:

Policy:

1. **Alcohol, Illegal Drugs and Tobacco:** Our staff does not condone or personally use illegal drugs or tobacco. We do not condone the abuse of alcohol or allow for public drunkenness.
2. **Sexual Behavior:** We believe that premarital sex and homosexual relationships are in violation of God's word.
3. **Appearance & Dress Code:** While we know that God does not judge man by appearances, He looks at the heart, we still feel convicted to present a clean cut appearance on the outside, as well as the inside. **Men MUST groom daily.** You may keep your facial hair if you come to camp with a beard or mustache that is well groomed. However, **you may not grow a new beard or mustache while at camp.** Hair length is optional however males with long hair must keep it in a ponytail. All hair must be well groomed at all times. T-shirts should reflect a Christian image and not have inscriptions or advertising for questionable products (i.e. beer products, slanderous sayings). No spaghetti strap or tight fitting shirts. Shirts must cover abdomen even when hands are lifted in the air. **Shorts must be loose fitting and have a 5in. inseam. No "Daisy Duke" style shorts.** No words across the seat. Shoes must be worn at all times unless at water activities. Close-toed shoes are required during all daytime activities. Sandals and flip-flops may be worn to the nightly parties. SWIMSUITS: Males trunks only (NO SPEEDOS). Females must wear modest one piece swimsuits, two-piece swimsuits will be permitted provided they **completely** cover the abdomen area even with hands in the air.
4. **Tattoos & Body Piercing:** While at camp all body piercing jewelry is to be removed. ONLY small studs on pierced ears may be worn by either sex. For safety reasons, NO naval, eyebrow or tongue jewelry will be worn at camp by CIA's or Staff. At the discretion of the camp directors any tattoo that may be viewed as inappropriate will need to be covered at all times. You are an example of a Christian lifestyle to your campers. Parents count on you to represent a clean-cut example. If discussions occur about tattoos or body piercing with campers or other participants, PLEASE try to steer the conversation in another direction and do not encourage campers or other participants to get tattoos or a body piercing.
5. **Cell Phones & Laptop Computers:** In the world of high technology we have to make policy for electronic use. **During camp terms, the use of cell phones or PC's are NOT permitted!** Laptops are not to be brought to camp for use. **No e-mails, text messages, etc. are to be sent or received on any device while you are on duty.**
6. **Participation in Activities:** It is highly important that all staff is willing and able to participate in all activities. Activities include ropes course, climbing wall, paddleboats, water games, field games, horseback riding, fishing, rifle / archery range, and exposure to various farm animals. You will be exposed to the sun, heat, and a very vigorous, but rewarding schedule.
7. **Profanity & Gossip:** Profanity and gossip are unacceptable at camp. The Bible speaks strongly against both of these issues. By participating in or allowing gossip and profanity to spread, we hurt each other and take away from the purpose we are serving at camp. We will not tolerate any gossip or profanity. If you have something to say about a person at camp, you need to go directly to that person or to one of the directors.

**PLEASE REVIEW ALL OF THESE POLICIES CAREFULLY**

# 2017 KINGDOM RANCH Summer Staff APPLICATION

**You MUST  
attach a  
recent photo  
here!!!**

**Statement of Faith:** *We believe God Almighty to be our creator and heavenly Father and His son Jesus Christ to be our Lord and Savior. We also believe the Holy Bible to be His inspired word and as such is our final authority for faith and life. We do not condone the abuse of drugs, profanity, alcohol, and tobacco, as we believe that it is not in accordance with God's word. It is our purpose to teach His word and to glorify Him in all we do.*

**Mission Statement:** *Our Purpose is to provide a Christian summer camp to Children with disabilities or illness to enjoy, who might never get a chance to "Just be a kid". Kingdom Ranch provides a place where siblings are welcome and a time for parents to have a "Kid-free" week. Kingdom Ranch also strives to serve adults with special needs so that they can also experience God's love through camp. Kingdom Ranch is a Christian based facility for camps, retreats and other events to further God's Kingdom.*

**ALL APPLICANTS MUST FILL OUT THIS FORM COMPLETELY.** RETURN THE FORM AND PICTURE TO KINGDOM RANCH. APPLICANTS 18 AND OLDER **MUST** FILL OUT A FORM FOR A CRIMINAL BACKGROUND CHECK. APPLICANTS UNDER 18 **MUST** HAVE A PARENT OR LEGAL GUARDIAN FILL OUT THE CONSENT FORM.

NAME: \_\_\_\_\_ M/F: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: (    ) \_\_\_\_\_ - \_\_\_\_\_

Church Name: \_\_\_\_\_ Church Website: \_\_\_\_\_

Place of employment: \_\_\_\_\_ Work Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ Age: \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

University / High School: \_\_\_\_\_ Year / Grade: \_\_\_\_\_

Major: \_\_\_\_\_ Degree: \_\_\_\_\_

How did you hear about Camp? \_\_\_\_\_ T-Shirt size: \_\_\_\_\_

Have you attended KR before? Y N If yes, what year? \_\_\_\_\_ What term? \_\_\_\_\_

**This is the MOST IMPORTANT part of the application. You should consider this your interview on paper. Please give us enough information to get to know you. Allow your answers to be complete, honest, and thought out.**

Choose TWO words to best describe you: \_\_\_\_\_

**Choose One word that best describes your view on these issues:**

Drinking Alcohol: \_\_\_\_\_ Smoking: \_\_\_\_\_

Illegal Drugs: \_\_\_\_\_ Extramarital / Premarital Sex: \_\_\_\_\_

Profanity: \_\_\_\_\_ Gossip: \_\_\_\_\_

Do you prefer working with special needs children or siblings? \_\_\_\_\_

(Females Only) Would you be willing to work with a boy if necessary? \_\_\_\_\_

- Why do you want to work with children who have disabilities?
- What do you hope to gain from an experience at Kingdom Ranch?
- What experiences have you had that have prepared you for the position which you are applying?
- Do you have any psychological, mental, or physical health issues that you have received therapy, treatment, or medication for over the last 12 months? If YES, please explain.
- If you answered yes to the previous question, do you feel that you are able to serve twenty-four seven while at Kingdom Ranch without your health concerns getting in the way?
- Do you have any special food requirements i.e. allergies, vegetarian, etc.? If YES, please explain.

If you have a special medical or health issue requires assistance, or extra time, please note the condition and details. We will try our best to consider your personal needs and the needs of our campers in finding a place for you at camp.

On the following page, tell us a little bit about yourself!

I understand that if I am accepted as a Summer Staff member at Kingdom Ranch that campers and staff are counting on me to keep my commitment. I understand that if this application is not complete it **will not** be accepted. I have read and agree to follow **All** Kingdom Ranch policies. Filling out this application **does not** guarantee a space for me at Kingdom Ranch.

\_\_\_\_\_  
**Please Print Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature of parent/guardian if under age 18**

**NAME:** \_\_\_\_\_

Tell us about you on paper below! Include information about your family, how many siblings you have, what you like to do, what gives you joy, what upsets you, etc.. Describe your personality.

Remember, this is your interview on paper!

# CONSENT FORM

**\*This consent form MUST be filled out and signed by ALL persons serving at Kingdom Ranch\***

Print Full Name: \_\_\_\_\_

**Please initial each statement and sign at the bottom:**

\_\_\_\_ I realize the campers will be counting on me to be at Kingdom Ranch. **My signature below is my binding word.** I would only break my commitment for a serious health reason or for a family emergency.

\_\_\_\_ I have been advised of the nature and extent of the activities (including horseback riding) that may take place as stated in written materials. I understand I will keep a vigorous schedule. **Knowing all of this information, I acknowledge I am physically and mentally able to participate in ALL activities.**

\_\_\_\_ I agree to prepare myself spiritually for the work I will be doing while at Kingdom Ranch. I also agree to fully and carefully read any letters, mail outs, or notes sent or given to me by camp personnel. I will comply with all requests for written material to be returned.

\_\_\_\_ **I understand that Kingdom Ranch will conduct a background check for all Summer Staff 18 & over.**

\_\_\_\_ I understand Kingdom Ranch is not responsible for any lost clothing or other personal property while I am at camp and agree to clearly mark all articles with my full name.

\_\_\_\_ I hereby, and for my heirs, executors, administrators, assigns, and all legal guardians, waive and release any and all rights and claims of any nature I may have against Kingdom Ranch, its Directors, employees, Board of Directors, Advisory Board, Summer Staff, CIA's, campers, and cooperating entities for and against any and all injuries or damages of any nature including death which I may suffer while taking part in Kingdom Ranch or other activities associated with Kingdom Ranch. I further understand I assume all risks associated in participating in Kingdom Ranch.

## MEDIA RELEASE

\_\_\_\_ Kingdom Ranch has my permission to use pictures taken of me and verbal quotes for fundraising and publicity purposes. Consent is given to Kingdom Ranch, its Directors, employees, agents, and cooperating entities to use my name, picture, likeness, writings, or audio and/or video tape recordings for use in any media for educational, promotional, or advertising purposes in furtherance of the purposes and objectives of Kingdom Ranch without compensation for such usage.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of parent/guardian if under age 18

\_\_\_\_\_  
Date

## HEALTH INFORMATION

Emergency Contact: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ - \_\_\_\_\_ Second Phone: (     ) \_\_\_\_\_ - \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ - \_\_\_\_\_ Second Phone: (     ) \_\_\_\_\_ - \_\_\_\_\_

Your Insurance Provider: \_\_\_\_\_ Policy #: \_\_\_\_\_

Member Name: \_\_\_\_\_

Allergies? (Medications, foods, bee stings, etc.):

List any health conditions (Depression, Asthma, Diabetes, Crohn's Disease, Special Diet, etc.):

Year of Last Tetanus Shot: \_\_\_\_\_ Have you had the Chicken Pox or The Vaccine? \_\_\_\_ If yes, when? \_\_\_\_\_

To the best of my knowledge, the above information is accurate and complete. I have full permission to participate in all camp activities and I am in good health. I give permission to the physician selected by the Camp Director to order x-rays, routine tests, and treatment for my well being. In the event of an emergency, I hereby give permission to the physician selected by the Camp Director to hospitalize, secure proper treatment for, and to order injection and/or anesthesia or surgery. I give permission for the Camp R.N. to administer over the counter or prescription medication as directed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of parent/guardian if under age 18

\_\_\_\_\_  
Date

**CONSENT FORM FOR Summer Staff**

**Under 18 years of Age**

**\*\*\*\*PARENTS\*\*\*\***

*PLEASE READ CAREFULLY BEFORE SIGNING*

Print full name of minor Staff person: \_\_\_\_\_

I have read all information concerning Kingdom Ranch and give consent that my child is in an appropriate state of health to be an active camp staff. I understand that my child will be asked to participate fully in all camp activities and will be expected to abide by all camp rules and policies.

I realize that the staff are full members of the Kingdom Ranch team and the camp will be counting on each person to be there as assigned. I would only ask my child to break his/her commitment for serious health or family reasons. I have been advised of the nature and extent of the activities in which they may be involved while working with the camper and/or while present at camp. I acknowledge that my child is physically and mentally able to participate in the activities as stated in the written materials and has my permission to do so fully.

I understand that Kingdom Ranch is NOT responsible for loss of clothing or personal property while at camp and I agree to bring all articles of clothing or personal property clearly marked with my child's first and last name.

I hereby, and for my heirs, executors, administrators, assigns, and all legal guardians, waive and release any and all rights and claims of any nature I may have against Kingdom Ranch, its Directors, employees, Board of Directors, Advisory Board, Summer Staff, CIA's, campers, and cooperating entities for and against any and all injuries or damages of any nature including death which my child may suffer while taking part in Kingdom Ranch or other activities associated with Kingdom Ranch.

I further understand that my child may leave the premises of Kingdom Ranch during time-off and the camp will not be responsible for my child during the off period.

**MEDIA RELEASE**

Kingdom Ranch has my permission to use pictures taken of my child \_\_\_\_\_ and verbal quotes for fundraising and publicity purposes. Consent is given to Kingdom Ranch, its Directors, employees, agents, and cooperating entities to use my child's name, picture, likeness, writings, or audio and/or video tape recordings for use in any media for educational, promotional, or advertising purposes in furtherance of the purposes and objectives of Kingdom Ranch without compensation for such usage.

\_\_\_\_\_  
**Print Name of Parent / Legal Guardian**

Phone: (        ) \_\_\_\_\_ - \_\_\_\_\_    Second Phone: (        ) \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_  
**Signature of Parent / Legal Guardian**

\_\_\_\_\_  
**Date**